

# Library Volunteers

For nearly 40 years, the Library Volunteer Program has been instrumental in making many areas of the library program more effective, allowing us to reach and benefit even more students throughout the day during library classes. Our volunteers do various jobs, such as working at the computerized circulation desk, shelving books, working with new books and materials, and assisting students.

There are two ways in which a parent may volunteer to help in the library:

1. The library is part of the special area rotation, meaning the library classes meet once every sixth school day. The librarians rely on the assistance of parent volunteers on our busiest library days. Since these dates of the rotation fall on different weekdays each month, volunteers will not be assigned for a specific weekday, but rather will have their names placed on a list to receive monthly emails from the librarians denoting which days of the following month will be days we need volunteers. Volunteers will respond to the email to sign up for a volunteer day.
2. Another way to assist as a library volunteer is to help with the Book Fair held in the library. Each class is assigned a time to shop for books and other items at the Book Fair. The proceeds are used for library books and other materials to benefit the students.

If you would like more information about the Library Volunteer Program, please email the librarians, Elizabeth Oakes ([eoakes@brightschool.com](mailto:eoakes@brightschool.com)) and Jan Vance ([jvance@brightschool.com](mailto:jvance@brightschool.com)).

**Please return this form to the librarians on Registration Day or bring to the library as your earliest convenience.**

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## Library Volunteer Assistant

Name \_\_\_\_\_

Email \_\_\_\_\_

Phone # \_\_\_\_\_

**Please check the time during the year you are available to volunteer.**

☐ **August through December**

☐ **January through May**

**Are you available to help during the Book Fair (December 4-8)?** \_\_\_\_\_